



INDRAPRASTHA GAS

INDRAPRASTHA GAS LIMITED

IGL Bhawan, 4, Community Center,
Sector-9, R.K. Puram, New Delhi - 110022

TENDER NO. IGL/ET2/CP/CP18304

HIRING OF THIRD PARTY INSPECTION AGENCY (TPIA) FOR QUALITY SURVEILLANCE OF MDPE/GI/CU, STEEL PIPELINE & CNG PROJECT AND O&M (EXCEPT DELHI-NCR)

Replies to Bidders' Queries - 1

Sr. No.	Clause	Tender Page Number	Tender Condition	Query	Reply
1	SCC 8.9 and SOW 4.3(d)	53	The TPI Agency shall deploy one supervisor per zone under Projects. The supervisor shall be responsible for ensuring deployment of TPIs on site as per requirement of IGL, monitoring of in-time & out-time/attendance of TPIs, performing audit of measurement done by site TPIs, and compiling & providing DPRS/MPRs to IGL.	Please define the number of zones in each group. Also, confirm whether the supervisors for steel, MDPE, and CNG are the same or different for each. Additionally, clarify whether supervisor attendance is considered part of the per-man-day fee or free of cost.	Nos. of Zone in each Group: Group-1 (Delhi): 4 Group-2 (Uttar Pradesh) G B Nagar: 1 Ghaziabad: 1 Kanpur: 1 Muzaffarnagar: 1 Banda: 1 Group-3 (Haryana) Rewari & Gurugram: 1 Karnal & Kaithal: 1 Group-4 (Rajasthan): 2 No Separate Payment shall be done for supervisor, Bidder to consider the cost in Admin Charges and Profit/Overhead charges. Supervisor shall be same for MDPE, Steel & CNG.
2	SCC 13.2(i)	56	Cost of device/system to capture biometric attendance will be in the scope of TPIA.	How many devices will be required?	Refer Clause No. 13.2(a) and 13.2(i) of SCC.
3	Form 2, 3, and 5 CA certificate	-	IGL/ET2/CP/CP18304 was published on 29.01.2025.	We request consideration of Form 2, 3, and 5 CA certificates dated 13.01.2023, as we have recently filed the IGL O&M tender with the same documents. Please consider the certificate dated one month prior.	Recently filed forms will be acceptable however the same should have this Tender's ref. no. (IGL/ET2/CP/CP18304) mentioned on the same.
4	IFB BIDDER EVALUATION CRITERIA (BEC) 7.1 Technical BEC (a)	Page 9 of 90	Bidder should have experience and successfully executed at least one work order/contract, in deployment of manpower for supervision/inspection/quality surveillance of project execution work for City Gas Distribution Projects or Hydrocarbon Project in India or abroad, during the last seven years from date of floating of tender, for minimum value as mentioned below:	We understand that if a bidder wants to participate in more than one group, he is eligible and qualified on cumulative basis if he has executed one or more work orders meeting the minimum work order value requirement.	Bidder must have executed the work in a single order to meet the cumulative BEC. Refer clause 7.3 (a) under Section-IFB of tender
5	8.0 PENALTY CL 8.4	Page 53 of 90	Agency shall take full responsibility for work carried out with all safety standards at site. The agency's performance shall be measured with respect to safety followed at site, however, in case any accident occurs at site during agency supervision or any poor quality job is allowed by any TPI then all the repercussions arising out of the negligence / safety lapses shall be the responsibility of TPIA and shall be duly compensated apart from the penalty imposed by the client at his own discretion and TPIA may be suspended indefinitely at the sole discretion of EIC.	To monitor the safe work practices at all sites, we suggest to have separate safety officer to be deputed zone wise at a SOR price of MDPE TPI. Please confirm.	Tender Condition Prevails
6	SCC CL 8.4	Page 53 of 90	The Contractor shall furnish along with every monthly bill, the challan/ receipt for payment made to the RPF for the preceding months.	The requirement of challan for preceding month is clearly mentioned in the tender documents but as per our past experience billing officer always ask for the current month PF challan at the time of invoice submission and as a end result it lead to delay in payment processing. Please re confirm the exact requirement.	Tender Condition Prevails
7	SCC CL 8.9	Page 53 of 90	The TPI Agency shall deploy one supervisor per zone under Projects. The supervisor shall be responsible for ensuring deployment of TPIs on site as per requirement of IGL, monitoring of in-time & out-time/attendance of TPIs, performing audit of measurement done by site TPIs and compiling & providing DPRs/MPRs to IGL.If the agency fails to deploy Zonal Supervisor a penalty of Rs. 1500/- per day shall be imposed for respective zone.	Kindly confirm the SOR head under which deputation of supervisor is to be billed. We understand that same is to be booked under SOR ITEM "QUALITY INSP-MDPE/GI/CU.INSTALL.". Please confirm.	No Separate Payment shall be done for supervisor, Bidder to consider the cost in Admin Charges and Profit/Overhead charges and quote accordingly.



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8	SCC Cl. 8.15	Page 54 of 90	The agency has to disburse wages/salary on or before 07th date of each month through bank transfer to saving bank accounts of individual employee or salary cards issued to the employees through any reputed bank. Agency must submit bank statement in either case. In case of delayed salary payment i.e. 07th of every month or deviation in mode of payment, a penalty of Rs. 100/- per employee per day may be levied.	To ensure timely disbursement on 7th, certified time sheets of TPIs must be received to the agency on 1st of every month. Any delay in receipt of certified time sheet from IGL beyond 1st of each month will further lead to salary disbursement and same shall not be attributed to TPIA.	Tender Condition Prevails
9	REASONABILITY OF RATES Cl. 9.2	Page 54 of 90	Bidder will ensure compliance to all statutory provision with respect to hiring of manpower including compliance to minimum wages.	Since the minimum wages are fixed by IGL in the SOR and same is to be directly paid to engineer deputed for site inspection, we understand that any price escalation in minimum wages shall be taken care and compensated by IGL. Please confirm.	Quoted Rates shall remain fixed for 02 Years, bidder to ensure the disbursement of salaries according to applicable minimum wages from time to time. Bidder to consider any such cost as necessary in Admin Charges and Profit/Overhead charges and quote accordingly. Tender Condition Prevails
10	SCC 13.0 Terms of Payments Cl. 13.2 Note (e)	Page 56 of 90	The man-day rate and fixed reimbursement rate shall be the same for all the days (including Sundays).	To ensure compliance to prevailing labour laws in India , working on Sundays / National Holidays shall be compensated as per Factory act 1948 by IGL. Please confirm.	Service charges shall be paid for third party inspection/supervision on Manday basis. Tender Condition Prevails, Reliever to be provided as per Clause No. 13.2 of SCC
11	Cl. 13.2 Note (f)	Page 56 of 90	The agency shall ensure sufficient deployment of requisite number of manpower services including keeping provision for additional inspectors (1 no for group of minimum 7 inspectors or as per requirement per zone, in-line with statutory compliance) as a reliever. All inspectors shall be provided a day off on weekly basis and arrange reliever who in turn shall carry out the inspection for the day.	In a scenario where number of inspectors to be deputed is less than 07 (such as for Steel & CNG TPI requirements as per tender), in that case deputation of reliever is not feasible over lesser (less than 7) number of inspectors. Please suggest and advise the deputation for such cases.	Reliever needs to be provided as per the site requirement, Tender condition prevails
12	Scope of Work Cl. 4.4 General	Page 67 of 90 para 5	Before induction and job allocation on site, all the inspectors shall undergo site training for a week for getting conversant with execution procedures/format to be followed at site. All TPIs are required to undergo STC Training before being deployed in IGL (even in case of intermediate vacancies or replacements) STC card is mandatory and carry STC card at site.	Generally, all the inspectors proposed are having prior experience in CGD and deputed only with due approval of EIC/IGL. We understand this requirement is not applicable to the inspectors having CGD experience and have valid STC cards. In case a person require site training, same shall be given as on job training and attendance for that duration shall be certified by IGL. Please confirm.	Bidder understanding is correct
13	Scope of Work Cl. 4.4 General	Page 67 of 90 para 5	The agency needs to conduct safety training program for all the inspectors (Old & new joining) on Half yearly basis, keep, update and forward records on monthly basis.	We understand that this safety training program on half yearly basis can be conducted by TPIA internally on either mode by virtual or physical. Please confirm.	Either of the two modes i.e. Virtual or Physical can be used as per the discretion of IGL Incharge
14	Scope of Work 4.6 Number of Resources Required	Page 69 of 90	For preparation of reports and data base, agency shall depute qualified (B.Tech-Mechanical with minimum 5 years of experience or Diploma-Mech with min. 7 years of experience) personnel for every minimum 50 number of deputed TPIs at no additional cost to IGL, who shall prepare and maintain all required reports, <u>training schedule etc.</u>	We understand that this personnel requirement is applicable to TPIA office for backhand support. In case same is required to be stationed at IGL office or sites same shall be billed under SOR Item "QUALITY INSP-MDPE/GI/CU.INSTALL". Please confirm.	Tender Condition Prevails
15	Scope of Work 4.7 Reporst (Zone /Area Wise)	Page 70 of 90	Agency to provide behavioral (interaction with customer/ authorities/ third parties etc.) & technical (specific to work) training to all deployed manpower atleast after every 03 months and submit a certificate that respective manpower is technically competitive & well aware of tender specifications, SOR and PNGRB T4S.	We would like to mention that all TPI's will meet the experience criteria as mentioned in tender document and will be approved by EIC/IGL prior to deployment, thus there shall not be any need for submission of such certificate every 03 months. Please confirm.	Tender Condition Prevails



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16				It is understood from the wage structure provided in the tender document that minimum per man day amount to be disbursed in the account of respective employee will be either equal or more than shown in column 10 minus (PF contribution employer & employees, insurance cover 5, EDLI-4.1, administrative charges as per serial no 4.2). Now since the salary structure of each company is different wherein HRA is also included in CTC for taking tax rebate by the employee. Please confirm whether the company can follow its own salary structure ensuring the compliance of minimum wages and total per man day salary as detailed in column no 10 of wage structure provided in tender document.	Salary structure to be followed as per tender. Tender Condition Prevails.
17				As regard schedule of Rates, it is noted that, there is one column namely Profit/Overhead (to be quoted by bidder) (Fixed for entire duration of contract) (Must not be less than 0 zero, else bid shall be rejected). As per our company policy, we are not supposed to disclose our profit / overhead in our offer separately. It is also not allowed by our company to quote zero in that column However, our quoted unit rate will be inclusive of profit / overhead. Considering the above constraints please modify the SOR column suitably so that we could be able to quote our unit rate only without reflecting the profit /overhead applicable. The above modification is very much needed to allow us to participate in the tender. The suggested illustrative sheet for modified SOR is enclosed as annexure 1 herewith for your kind reference.	Tender Condition Prevails
18				As per the tender conditions it is understood that a supervisory is to be deployed in each zone to coordinate the activities of TPI's along with the contractual manpower, but it is found that neither in the salary structure table nor in the SOR of the tender the salary for supervisor is mentioned/ discussed.	No Separate Payment shall be done for supervisor, Bidder to consider the cost in Admin Charges and Profit/Overhead charges and quote accordingly.
19				In case of working hours exceeds 8 hours per day, what would be the consideration for extra hours.	Refer Clause No. 13.2 (b) of SCC.
20				Please confirm whether the minimum wages shown in the table will be revised from time to time as per the central government notification	Quoted Rates shall remain fixed for 02 Years, bidder to ensure the disbursement of salaries according to applicable minimum wages from time to time. Bidder to consider any such cost as necessary in Admin Charges and Profit/Overhead charges and quote accordingly. Tender Condition Prevails
21	Deployment of Supervisor per Zone (SCC Clause 8.9)			The tender requires deployment of one supervisor per zone under Projects who shall be responsible for ensuring deployment of TPIs on site as per requirement of IGL, monitoring of in-time & out-time/attendance of TPIs, performing audit of measurement done by site TPIs and compiling & providing DPRs/MPRs to IGL. Is such supervisor being to be deployed in person at Zone and if yes, Will there be any provision, though not mentioned in the tender but in the contract to cover this additional cost in terms of salary of the supervisor.	No Separate Payment shall be done for supervisor, Bidder to consider the cost in Admin Charges and Profit/Overhead charges and quote accordingly.
22	Terms of Payments (SCC Clause 13.2 (f))			The agency shall ensure sufficient deployment of requisite number of manpower services including keeping provision for additional inspectors (1 no for group of minimum 7 inspectors or as per requirement per zone, in-line with statutory compliance) as a reliever. As per industry standards, candidates typically serve a notice period of one month before transitioning to a new role. Given the current market conditions, especially in the CGD O&M sector, it is difficult to find qualified candidates who are immediately available. However, keeping a buffer of 1 additional manpower as reliever will incur additional cost. Will there be any provision, though not mentioned in the tender but in the contract to cover this additional cost in terms of salary of the reliever.	No extra payment shall be made except the manday rate. Tender Condition Prevails
23	GPA and GMI Component Limit (SCC Clause 31.1)			The tender limits the premium for GPA and GMI to equal value/amount for deployed resource. This amount, in our experience, can vary based on the age of the deployed manpower. Considering the nature of work and associated risks in the City Gas Distribution (CGD) sector, we request an upward revision of this premium ceiling to Rs. 822 per person. This amount is comparable to ESIC premiums (even though ESIC is not applicable in this case), ensuring better insurance coverage for the deployed manpower.	Tender Condition Prevails



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24	Manpower Classification (SOW)			<p>As per the scope of work, the tender specifies qualifications for TPI personnel as either:</p> <ul style="list-style-type: none"> o A Diploma in Engineering (preferably Mechanical) with five years of experience, or o A BE in Engineering (preferably Mechanical) with two years of experience in CGD projects. <p>These qualifications place the personnel in the "highly skilled" category. However, the tender classifies MDPE-related roles as "skilled" and steel-related roles as "highly skilled." We request IGL to harmonize the classification by either categorizing both MDPE and steel roles as "highly skilled" or reducing the qualification criteria for MDPE roles to align with "skilled" classification (e.g., requiring six months of experience).</p>	Tender Condition Prevails
25	Employment Terms and Oversight by IGL (General)			<p>The recruitment process for new hires involves significant effort and cost, including sourcing, background verification, training, and setting terms of employment. These are typically managed by the service provider as part of their contractual obligations. We request confirmation that:</p> <ul style="list-style-type: none"> o IGL's role in this process is limited to ensuring compliance with the wage structure and benefits outlined in the tender. o IGL will not intervene in the specific employment agreements (including any background verification and administrative charges) between the service provider and the manpower, as long as the provider adheres to the tender norms 	Refer Clause 4.0 of Scope of Work
26	Personnel Preferences by IGL Teams (General):			<p>It has been observed that operational teams occasionally recommend specific individuals or reject personnel proposed by the service provider.</p> <ul style="list-style-type: none"> o If IGL or its teams recommend personnel, will IGL assume responsibility for verifying their background, performance standards, and integrity? o Alternatively, if IGL does not assume responsibility, will the service provider retain the right to recruit and deploy personnel meeting the tender's qualifications to ensure accountability? 	Refer Clause 4.0 of Scope of Work
27	Qualification of Inspection Agencies (SOW):			<p>The tender specifies that the Third Party Inspection services fall under PNGRB T4S Guidelines. Based on this, we believe that only PNGRB-authorized TPIs for CGD networks should qualify for this bid.</p> <ul style="list-style-type: none"> o If PNGRB authorization is not a prerequisite, will IGL assume responsibility for adherence to PNGRB norms, limiting the service provider's role to manpower deployment as per the tender's terms? 	Tender Condition Prevails
28	Role Clarification as Third-Party Inspection Agency (SOW Clause 6):			<p>As per the scope, the service provider's role is defined as an independent inspection agency responsible for supervision, quality surveillance, and monitoring without duplicating IGL's supervision. We seek confirmation that:</p> <ul style="list-style-type: none"> o The service provider will not be responsible for Operation and Maintenance (O&M) tasks or asset management. o The responsibilities are limited to inspecting and reporting on activities carried out by contractors hired by IGL, including asset inspections, pipeline integrity verification, and quality compliance. 	The Scope of Work shall be inclusive of Operation and Maintenance (O&M) tasks or asset management.as & when required by IGL. Tender Condition Prevails