



**INDRAPRASTHA GAS LIMITED**  
**IGL Bhawan, 4, Community Center,**  
**Sector 9, R.K.Puram, New Delhi-110022**  
**Email: prateek.shrivastava@igl.co.in/ gaurav.agrawal1@igl.co.in/ dnagar@igl.co.in**  
**Telephone: +91 (11) 46074-651, 657, 659**

**TENDER DOCUMENT NO.IGL/ET2/CP/CP18845**  
**Hiring of Third Party Inspection Services for PNG O&M in Delhi**

**REPLY TO PREBID QUERIES**

S.NO	Section	Tender Clause.	Page No.	Description	Bidder Query	IGL Reply
1	V	Salary Break-up of SOW	72	Salary Break-up – Item (viii): Admin Charges – Fixed during the tenure of contract	Please clarify whether the "Admin Charges" mentioned in the salary break-up are intended to be paid to the contractor/TPIA as reimbursement towards administrative overheads, supervision, management, statutory compliance, and operational expenses. Or Whether the same are required to be paid to the deployed engineers/personnel as a component of their salary package	<b>Tender Conditions Prevails.</b>  The admin charges are independent of any payment to the contractual resources including remuneration/salary or reimbursement and thus need not be rightfully paid to them.
2	-	-	-	-	It is requested to clarify whether bidders who are not empanelled with PNGRB are eligible to participate in the tender	<b>Tender Condition Prevails.</b>  Bidders meeting bidder evaluation criteria as per tender requirement shall be considered for further evaluation. However, the deployed personnel/inspectors as per scope of work shall possess the qualifications, experience, and competency required under the tender document and shall be conversant with applicable PNGRB guidelines and T4S regulations.
3	I	Clause no. 8.0 of IFB	8	TENDER EVALUATION METHODOLOGY	Kindly Clarify the Award Split Criteria Percentage	<b>Tender Condition prevails :</b>  Please refer clause no 8.0 (4) of IFB of tender document, IGL intends to split total quantities among two bidders in the ration of 70:30 at L-1 bidder finalized rates.
4	V	Clause no. 5.0 of SOW	71	QUALIFICATION OF THE PERSONNEL	<b>Manpower Classification (SOW):</b>  As per the scope of work, the tender specifies qualifications for TPI personnel as either: 1. A Diploma in Engineering (preferably Mechanical) with five years of experience, or 2. A BE in Engineering (preferably Mechanical) with two years of experience in CGD projects.  These qualifications place the personnel in the "highly skilled" category. However, the tender classifies MDPE-related roles as "skilled" and steel-related roles as "highly skilled."  We request IGL to harmonize the classification by either categorizing both MDPE and steel roles as "highly skilled" or reducing the qualification criteria for MDPE roles to align with "skilled" classification (e.g., requiring six months of experience).	<b>Tender Conditions Prevails</b>

5	-	SOW	-	-	<p><b>Employment Terms and Oversight by IGL (General):</b></p> <p>The recruitment process for new hires involves significant effort and cost, including sourcing, background verification, training, and setting terms of employment. These are typically managed by the service provider as part of their contractual obligations. We request confirmation that:</p> <ol style="list-style-type: none"> <li>1. IGL's role in this process is limited to ensuring compliance with the wage structure and benefits outlined in the tender.</li> <li>2. IGL will not intervene in the specific employment agreements (including any background verification and administrative charges) between the service provider and the manpower, as long as the provider adheres to the tender norms.</li> </ol>	<p><b>Tender condition prevails.</b></p> <p>The contractor is fully responsible for recruitment, engagement, and management of manpower, including associated activities such as background verification, training, and administrative arrangements. IGL's role is limited to ensuring compliance with contractual terms, wage structure (as applicable), and statutory requirements. The tender does not provide for IGL's intervention in individual employment agreements or administrative charges, provided compliance with tender conditions is ensured.</p>
6	-	SOW	-	-	<p><b>Personnel Preferences by IGL Teams (General):</b></p> <p>It has been observed that operational teams occasionally recommend specific individuals or reject personnel proposed by the service provider.</p> <ol style="list-style-type: none"> <li>1. If IGL or its teams recommend personnel, will IGL assume responsibility for verifying their background, performance standards, and integrity?</li> <li>2. Alternatively, if IGL does not assume responsibility, will the service provider retain the right to recruit and deploy personnel meeting the tender's qualifications to ensure accountability?</li> </ol>	<p><b>Tender condition prevails.</b></p> <p>The contractor remains fully responsible for all aspects of manpower, including verification, performance, and conduct, and no such responsibility is assigned to IGL in the tender. The contractor shall deploy personnel as per tender requirements, while IGL reserves the right to require replacement of unsuitable personnel in line with contract conditions.</p>
7	-	SOW	-	-	<p><b>Qualification of Inspection Agencies (SOW):</b></p> <p>The tender specifies that the Third-Party Inspection services fall under PNGRB T4S Guidelines. Based on this, we believe that only PNGRB-authorized TPIs for CGD networks should qualify for this bid.</p> <ol style="list-style-type: none"> <li>1. If PNGRB authorization is not a prerequisite, will IGL assume responsibility for adherence to PNGRB norms, limiting the service provider's role to manpower deployment as per the tender's terms?</li> </ol>	<p><b>Tender Condition Prevails.</b></p> <p>Bidders who are not empanelled with PNGRB are eligible to participate in the tender, provided they meet all the Bidder Evaluation Criteria (BEC) and other tender requirements. However, the deployed personnel/inspectors shall possess the qualifications, experience, and competency required under the tender document and shall be conversant with applicable PNGRB guidelines and T4S regulations</p>
8	-	SOW	-	-	<p><b>Role Clarification as Third-Party Inspection Agency (SOW):</b></p> <p>As per the scope, the service provider's role is defined as an independent inspection agency responsible for supervision, quality surveillance, and monitoring without duplicating IGL's supervision. We seek confirmation that:</p> <ol style="list-style-type: none"> <li>1. The service provider will not be responsible for Operation and Maintenance (O&amp;M) tasks or asset management. The third-party inspection agency will be providing Third Party Inspection Engineer / Manpower who will do third party inspection of various O&amp;M activities done by O&amp;M vendors of IGL.</li> <li>2. The responsibilities are limited to inspecting and reporting on activities carried out by contractors hired by IGL, including asset inspections, pipeline integrity verification, and quality compliance.</li> </ol>	<p><b>Tender Condition Prevails.</b></p> <p>The bidder's interpretation diverges from the tender specification. Please Refer Section V scope of work (Page 59) of the tender document for detailed scope of work.</p>

9	-	SOW	-	-	<p>Exact number of inspectors to be deployed</p> <p>Could IGL confirm the exact number of TPI personnel required to be deployed under this contract? Specifically:</p> <p>Total headcount to be maintained on site at any given time</p> <p>Breakdown by category (MDPE O&amp;M, Steel O&amp;M, MDPE Project, Steel Project)</p>	<p><b>Tender Condition Prevails.</b></p> <p>The bidder's interpretation diverges from the tender specification. Please Refer Section V scope of work (Page 59)of the tender document for detailed scope of work.</p> <p>+G13:G14</p> <table border="1"> <thead> <tr> <th>TPIs</th> <th>1st year</th> <th>2nd year</th> </tr> </thead> <tbody> <tr> <td>MDPE (O&amp;M)</td> <td>104</td> <td>104</td> </tr> <tr> <td>MDPE(Projects)</td> <td>12</td> <td>12</td> </tr> <tr> <td>Steel (O&amp;M)</td> <td>11</td> <td>11</td> </tr> <tr> <td>Steel (Projects)</td> <td>5</td> <td>5</td> </tr> </tbody> </table>	TPIs	1st year	2nd year	MDPE (O&M)	104	104	MDPE(Projects)	12	12	Steel (O&M)	11	11	Steel (Projects)	5	5
TPIs	1st year	2nd year																			
MDPE (O&M)	104	104																			
MDPE(Projects)	12	12																			
Steel (O&M)	11	11																			
Steel (Projects)	5	5																			
10	-	SOW	-	-	<p>Working days per month per inspector</p> <p>Will each deployed inspector be required to work on a full-time basis of 26 working days per month throughout the contract duration?</p>	<p><b>Tender Condition Prevails.</b></p> <p>The SOR quantities in the tender document is for 02 years is considered as per mandays by considering 26 working days per month and reliever required for remaining days to ensure uninterrupted availability of inspection services. Successful party has to deploy its resources accordingly as per IGL requirement.</p>															
11	-	SOW	-	-	<p>Contract start date / mobilization timeline</p> <p>Could IGL provide an indicative start date for the contract?</p>	<p><b>Tender Condition Prevails.</b></p> <p>The contract start date shall be intimated to the successful bidder after the award of the contract. The contract shall remain valid for a period of two (02) years from the effective date specified in the Contract/Letter of Intent (LOI). The successful bidder shall complete the mobilization of the required manpower within fifteen (15) days from the date of intimation by IGL.</p>															
12	-	SOW	-	-	<p>Deployment of resources as freelancers or subcontractors</p> <p>The tender requires the contractor to maintain payroll records, EPF/ESIC challan, and salary disbursement proofs for all deployed personnel. Could IGL confirm: Whether TPI personnel engaged by the contractor as independent professionals / freelancers (on a service or consultancy agreement) would be considered compliant with the contract's payroll and statutory requirements?</p> <p>Alternatively, whether IGL would permit the contractor to subcontract the deployment of personnel? Or is it mandatory that all deployed personnel be on the contractor's direct payroll as full-time salaried employees?</p>	<p><b>Tender condition prevails.</b></p> <p>The contractor must ensure that all deployed personnel are compliant with statutory payroll and labour requirements (EPF, ESIC, wage records, etc.) as defined in the tender. The tender does not provide any relaxation for freelancers or independent consultants from these statutory and payroll compliance requirements. Refer GCC clause no-19.0 and other relevant clauses for conditions pertaining to subcontracting. Subcontracting of personnel may be allowed only with prior approval of IGL however, the contractor remains fully responsible for all compliances and obligations, including those of the subcontractor.</p>															
13	I	Clause no. 7.2 of IFB	7	BIDDER EVALUATION CRITERIA (BEC) FINANCIAL BEC:	<p>Financial BEC clarification</p> <p>Given that the bidder satisfies the turnover requirement, but the latest audited net worth and working capital are negative, would IGL consider any alternative financial support mechanism, or must the bidder strictly meet the financial BEC independently with positive net worth and working capital?</p>	<p>1. Inadequacy in working capital could be supplemented through letter of credit through Bank. For detail clause, please corrigendum no 1 issued against this tender.</p> <p>2. For net-worth, tender condition shall prevails.</p>															